



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

March 12, 2025

**NOTICE TO PROSPECTIVE BIDDERS**

**Subject: Invitation to Bid**

**MANDATORY PRE-BID CONFERENCE**

Division Three

**Contract ID: D3POC0228**

**WBS# VARIOUS ON-CALL**

**F.A. # STATE FUNDED**

**TIP# N/A**

**COUNTY: BRUNSWICK, DUPLIN, NEW HANOVER, ONSLOW, PENDER,  
AND SAMPSON**

The North Carolina Department of Transportation is requesting bids for  
**DIVISION WIDE – ON CALL TRAFFIC CONTROL (ID/IQ).**

All quantities are estimates only. The Contractor **MUST** furnish labor, equipment, and traffic control.

**The Availability Date for this project is July 1, 2025.**

**The Completion Date is June 30, 2026.**

The Department of Transportation does not exclude any person from participation in, deny any person benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/influence, or national origin.

**BID OPENING**

Sealed Paper Bids must be received at **NCDOT Division Operations** located at **5501 Barbados Blvd., Castle Hayne, NC 28429** by **2:00 pm on Thursday, April 3, 2025.**

The entire bid package must be submitted by the contractor at the Bid Letting or the bid will be deemed irregular and rejected. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR CONTRACT ID# D3POC0228:**

**DIVISION WIDE ON CALL TRAFFIC CONTROL**

**(ID/IQ) \*State Work Only\***

**TO BE OPENED AT 2:00 PM ON APRIL 3, 2025.**

**NOTE: The Bid Opening is accessible in Person OR using Conference Call by dialing 1 (877) 336-1829 and enter the following Access Code 4500785# to hear the bid results live.**

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
5501 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

*Telephone:* (910) 341-2000  
*Fax:* (910) 675-0143  
*Customer Service:* 1-877-368-4968

*Location:*  
5501 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

## **MANDATORY PRE-BID CONFERENCE AND PROPOSAL REVIEW**

**Early arrival is strongly recommended, as latecomers will not be admitted, and therefore not eligible to bid on this project.**

In order for all prospective bidders to have an extensive knowledge of the project, **ALL PROSPECTIVE BIDDERS SHALL ATTEND A MANDATORY PRE-BID CONFERENCE AS SHOWN BELOW:**

**Date: March 26, 2025**

**Time: 11:00 AM**

**Place: NCDOT Division 3 Operations Building - Conference Room**

**Location: 5501 Barbados Blvd**

**County: New Hanover**

**Contact for Directions: 910-341-2000**

**NOTE: BRING A COPY OF THE CONTRACT PROPOSAL TO THE CONFERENCE. PROPOSALS WILL NOT BE PROVIDED. BIDDERS ARE EXPECTED TO READ THE PROPOSAL PRIOR TO THE CONFERENCE. Please be prepared to ask questions.**

This conference will be conducted by Department personnel to ensure all prospective bidders are given an opportunity to obtain information relevant to the project and given an opportunity to ask any questions they may have. The pre-bid conference will include a thorough discussion of the plans, contract pay items, special provisions, etc. The Engineer will explain areas of responsibility, standards of performance and expected results.

Any changes made to the contract during the pre-bid conference will be documented and included in an addendum to be posted the Division 3 Web Site.

[https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=3](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=3)

**You must sign the Addenda acknowledgment page in the proposal when submitting your bid package.**

Effective July 1, 2014, Division Let contracts should only be awarded to firms listed in the [Directory of Transportation Firms](#) as either a Bidder or PO Prime Contractor. After this date, firms that are prequalified as subcontractors only cannot bid on Division Let projects. Applications and details on becoming a prequalified Bidder or PO Prime Contractor can be found at <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

**CONTRACTOR'S LICENSE:** A General Contractor's License Is Required In Order To Submit A Bid On Any Non-Federal Aid Project Where The Bid Is \$30,000.00 Or More, Except For Certain Specialty Work As Determined By The Licensing Board. On Federal Projects, The Appropriate Contractors License Shall Be Obtained Within 60 Days Of Bid Opening. For Additional Information Or To Make Application For A License, Apply To The Executive Secretary Of The Contractor Licensing Board, P.O. Box 17187, Raleigh, Nc 27619, (919-571-4183).

**PREQUALIFYING TO BID:** All Prospective Bidders Shall Be Prequalified With The Department Of Transportation Prior To Submitting A Bid. Contractors Who Are Not Prequalified May Obtain Information And Forms For Prequalifying From The Contractual Services Unit, Division Of Highways, Department Of Transportation, 1509 Mail Service Center, Raleigh, N. C.

All Required Prequalification Statements And Documents Shall Be Filed With The Contractual Services Unit At Least Four Weeks Prior To The Date Of Opening Bids.

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively ensure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

**STATEMENTS OF MINORITY BUSINESS ENTERPRISES AND WOMEN BUSINESS ENTERPRISES PARTICIPATION MUST BE PRESENTED WITH THE BIDS. MBE GOALS ARE 0% AND WBE GOALS ARE 0% FOR THIS CONTRACT. THE COMBINED MBE/WBE GOAL FOR THIS PROJECT IS 0%.**

**THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.**

**Please refer to the CONTRACT ID# referenced when making inquiries regarding this project. If you have questions, or need additional information concerning this project, contact Stoney Mathis at 910-341-2200 or email [sdmathis@ncdot.gov](mailto:sdmathis@ncdot.gov)**

Visit <https://connect.ncdot.gov/letting/Pages/default.aspx> select a division number from the state map for other projects in Division 3 and other divisions in the state.

Sincerely,

DocuSigned by:  
*Brad Koonce*  
98ACB09646D04B4...

Terry B. Koonce  
Division Proposals Engineer

cc: Trevor Carroll, PE, Division Engineer  
Michelle Howes, PE, Deputy Division Engineer  
Katie Hite, PE, Division Project Development Engineer  
David Leonard, PE, Assistant Division Project Development Engineer  
Anthony W. Law, Division Construction Engineer  
Daniel Cumbo, PE, Assistant Division Construction Engineer  
Battle Whitley, PE, Division Maintenance Engineer  
Jessi Leonard, PE, Assistant Division Maintenance Engineer  
Adrienne Cox, Division Planning Engineer  
Stonewall Mathis, PE, Division Traffic Engineer